

Minutes of the 719th meeting of Toft Parish Council
Meeting held on Monday 7 December 2015 in The People's Hall, Toft at 7.00 pm

Present: Councillors: M Yeadon (Chairman), J McCarten, G Pugh, P Gouldstone, A Tall and P Ellis-Evans.

In attendance: 1 member of the public, District Cllr T Hawkins and Mrs A Griffiths (Minutes Secretary, LGS Services).

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence
None.

1.2 To receive declarations of interest from councillors on items on the agenda
Cllr McCarten declared an interest in item 7.3.2 as the applicant. Permission had been granted by SCDC and the work completed.
Cllr Ellis-Evans declared an interest in item 7.1.1 as the property backed on to her land.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
None.

Open public session including reports from the County and District Councillors

A resident reported that two posts had been knocked down on the small green.

Thanks were also expressed to the organisers of the Toft Fireworks for an excellent display.

District Cllr Hawkins reported on:

- The Local Development plan and the additional work undertaken by SCDC and the current consultation..
- The review of Electoral Boundaries which will result in fewer District Councillors. Cllr Hawkins urged the Parish Council to respond to the consultation which runs until 1 February. This is to be an agenda item for the next meeting.

In response to questions from the Parish Council:

- Cllr Hawkins thought that the 500 additional houses could be built near the airport.
- The whereabouts of County Cllr Frost were not known.

On a proposition by the Chairman, it was agreed to vary the order of business.

8.5 Car park – the increasing number of lorries parked in the car park and the fence has been knocked down – to consider any action necessary

RESOLVED that Cllr Hawkins would take the matter up with the District Council as the public car park should not be used for business. Four lorries had been parked in the car park on Sunday and work was being carried out on a van. The fence had collapsed due to lorries being backed in. Residents had had to park in School Lane as the car park was being used as a business at weekends. The work was being carried out at unsocial hours, namely 7am on Sunday mornings, causing a nuisance and noise disturbance for adjacent residents. Photographs are to be provided to her to enable the Council to take action was observed that.

4.1 (4.1) To consider a traffic count to see whether traffic has increased

RESOLVED that Cllr Hawkins would find out who had initiated the current count and why.

RESOLVED that the Parish Council would like to see the results, and previous data for comparison, and to know the purpose of the camera.

2. To approve the minutes of the meeting of 2 November 2015

RESOLVED that the minutes of the meeting on 2 November be approved as a true record and signed by the Chairman. (Prop MY, 2nd JM unanimous)

3. Co-option to fill casual vacancy

RESOLVED that this item is to remain on the agenda until applicants come forward.

District Cllr Hawkins left the meeting at 7.20 pm.

4. To consider any matters arising from the last or a previous meeting including

4.1 (4.1) To consider a traffic count to see whether traffic has increased

Taken earlier.

4.2 (4.2) Tree survey report - to consider any quotations/recommendations received

RESOLVED to receive the verbal report from Cllrs Ellis-Evans and Yeadon on their site visit with the contractors.

RESOLVED to accept the quotation from Peter Oakes to carry out the works in the revised specification for £950.00 plus VAT. (Prop MY, 2nd TEE, unanimous)

4.3 (5.4) To consider the arrangements for the annual collection of allotment rents

Deferred to the next meeting.

4.4 (4.7) Bench outside the shop

RESOLVED to note that the Parish Council had accepted the kind offer from the Churches to maintain the bench. The bench will be added to the Assets Register.

4.5 (8.5) Pensions – automatic enrolment and quotes for independent financial advice. Cllr Pugh reported that she would attend a presentation at CAPALC on 19 December. Thanks were extended to Cllr Pugh for her work on this matter.

4.6 (Open public session) RESOLVED to send a letter of thanks to the organisers of the Toft Fireworks.

5. Consideration of correspondence

5.1 SCDC Community Hero – to consider if the Parish Council should nominate

RESOLVED that Cllr McCarten will draft two nominations in the Village Hero category and Cllr Yeadon will draft a nomination for the Environmental Award category. (Prop MY, 2nd JM unanimous)

5.2 SCDC – Proposed Modifications Consultation – Local Plan 2014

RESOLVED to defer this item to the next meeting to enable members to attend the exhibitions and follow the link to the consultation documents, which is to be circulated.

5.3 Countryside Properties – Bourn Airfield

RESOLVED to respond to the developers that the Parish Council has no particular questions at this time but would like them to keep the Council informed.

5.4 Resident – trees at Pinfold Well Lane

RESOLVED that Cllr McCarten should make a site visit to ascertain the situation of the trees and in whose ownership they are, and report back to the next meeting.

6. Finance and risk assessment

6.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.

RESOLVED that the payments as listed in the finance report be approved for payment, plus P Gouldstone (Welcome packs) £3.99. (Prop MY, 2nd GP).

Toft People's Hall	Room hire	£12.00
Buchans	Grass cutting	£482.42
HMRC	PAYE/NIC	£80.00
Salary		£106.55
LGS Services	Admin Support	£408.69
LGS Services	Admin Support	£381.40

Credits, including reimbursement from CCC for footpath gate spring closers, were noted. An adjustment of £0.20 to cheque no 155 was noted.

6.2 Play inspection reports

Nothing to report.

6.3 To consider any matter which is urgent because of risk or health and safety

RESOLVED given residents' reports that the cycle path on Comberton Road was blocked by builders' vehicles parking on the pavement, causing pedestrians including children to have to go on to the road to pass that Cllr Yeadon will speak to the contractors about the matter and ask them to park elsewhere, for safety reasons.

RESOLVED to ask SCDC to repair or replace the dog bin at the entrance to Toft Wood, off Miller's Road, was off its post and lying on the grass..

RESOLVED to ask Clive Blower to reinstate the two posts on the Green.

7. To consider any Planning or Tree works applications received

7.1 Planning Applications

7.1.1 S/2643/15/FL – 58 School Lane – To create box dormer to front elevation and convert disused garage to living accommodation

RESOLVED to recommend approval. ^(Prop MY, 2nd JM, unanimous)

7.2 SCDC decisions to note

7.2.1 S/1394/15/FL – 39 High Street – Two storey and single storey rear extensions – Permission granted by SCDC.

7.3 Tree works applications

7.3.1 11 Brookside

RESOLVED to respond that the Parish Council had no comments.

7.3.2 11 Mill Lane

RESOLVED to note that the application had already been approved by SCDC and the works completed.

7.3.3 10 High Street

RESOLVED to respond that the Parish Council had no comments.

8. Members items and reports

8.1 Village Maintenance

Appreciation was expressed for the cleaning of the bus stop, which was looking much better.

8.2 Highways

Cllr Tall reported that he had been invited to present the LHI application in person in January.

8.3 Toft People's Hall update

Cllr Pugh reported that Sally Roberts would be taking over as Booking Secretary until the next AGM.

8.4 Footpaths

Nothing to report.

8.5 Car park – the increasing number of lorries parked in the car park and the fence has been knocked down – to consider any action necessary

Taken earlier.

9. Closure of meeting

Mobile network coverage in the village is to be an agenda item for the next meeting.

There was no further business and the meeting closed at 8.23 pm.

SignedChairmandate.